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November 23, 2021

Councilmember Paul Koretz, Chair  
Personnel, Audits, and Animal Welfare Committee  
Attn: Adam Lid, Legislative Assistant

RE: TRANSMITTAL FOR COUNCIL FILE NO. 21-1187

On November 22, 2021, the Budget and Finance Committee considered reports from the Civil, Human Rights and Equity Department (CHRED), dated October 14, 2021 and November 3, 2021, attached to the Council file, relative to the Los Angeles Reforms for Equity and Public Acknowledgement of Institutional Racism (LA REPAIR). Representatives from CHRED provided an overview and comments regarding the matter. After providing an opportunity for public comment, the Budget and Finance Committee approved the CHRED recommendations in the October 14, 2021 report as amended, attached below.

This file is now transmitted to the Personnel, Audits, and Animal Welfare Committee.

Andrew Suh  
Legislative Assistant  
Budget and Finance Committee  
(213) 978-1072

<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
BLUMENFIELD:	YES
DE LEON:	YES
RODRIGUEZ	ABSENT
PRICE	YES

**Budget and Finance Committee recommendations for CF 21-1187**

1. REQUEST the Controller to:

- a. ESTABLISH a new special purpose fund titled L.A. REPAIR Innovation Fund, to be administered by the Civil, Human Rights and Equity Department (CHRED), to effectuate the goals of the participatory budgeting pilot, with assistance from the City Administrative Officer (CAO) as necessary.
- b. TRANSFER appropriations in the amount of \$10 million from the Unappropriated Balance (UB) to the L.A. REPAIR Innovation Fund as follows:

From:

<u>Fund No.</u>	<u>Account No.</u>	<u>Account Name</u>
<u>Amount</u>		
100-58	580353	Unappropriated Balance
\$10,000,000		

To:

<u>Fund No.</u>	<u>Account No.</u>	<u>Account Name</u>
<u>Amount</u>		
TBD	15V115	Staffing Costs
\$101,000		
TBD	15V304	Contracts
\$1,389,500		
TBD	15V200	Project Costs
\$8,509,500		

- c. INCREASE appropriations by \$101,000 in Fund No. 100/15, Civil, Human Rights, and Equity Department, Account No. 001010, Salaries, General, for positions to support the L.A. REPAIR program.
2. RESOLVE that the employment authority in the CHRED for the two (2) positions detailed below are APPROVED and CONFIRMED through June 30, 2022 to support program development, implementation, community engagement, evaluation, and administration, subject to allocation by the Board of Civil Service Commissioners.

No.	Class Code	Class Title
1	9184	Management Analyst
1	1539	Management Assistant

3. AUTHORIZE the expenditure of \$1,490,500 for L.A. REPAIR as follows:

Item	Description	
Staffing Costs		
Program Manager	1 New FTE Management Analyst – CHRED – 8 months	\$59,000
Program Coordinator	1 New FTE Management Assistant – CHRED – 8 months	\$42,000
Contracts		

Programmatic Technical Assistance	Consultant for program design and implementation of participatory budgeting pilot	\$570,000
Fiscal Technical Assistance	Facilitation of fund distribution to winning organizations and administrative support for required reporting	\$669,500 (projected)
Translation, Interpretation, and Communications	Translation of written collateral, in-person and live translation, and communications (i.e. digital and printed flyers, ballots, rules, etc.)	\$80,000
<b>Project Costs for Repair Zone</b>		
Participatory Budgeting (PB) Grants	Grants to winning programs in REPAIR zone	\$0
<b>Total</b>		<b>\$1,490,500</b>

4. AUTHORIZE CHRED to:

- a. AMEND the program cost allocations, shown in Recommendation 3 of this report, as necessary, to adjust the amounts for projected contract costs or PB grants based on final contract costs, and subject to the approval to the CAO; and AUTHORIZE the Controller to transfer appropriations between accounts within the L.A. REPAIR Innovation Fund to align appropriations with the revised program cost allocations.
- b. NEGOTIATE and EXECUTE contracts for the following services related to the implementation of the LA REPAIR program, subject to the review of the CAO and the review and approval of the City Attorney as to form and legality:
  1. Programmatic technical assistance.
  2. Fiscal technical assistance.
  3. Translation, interpretation and communications.
  4. Technology

5. INSTRUCT CHRED to:

- a. Separately track all encumbrances and expenditures of the L.A. REPAIR Innovation Fund participatory budgeting pilot with assistance from the City Clerk as necessary.
- b. Present winning proposed programs that received the most votes by the community to be funded by the Innovation Fund prior to transferring funding to those programs from the "PB Grants" allocation, and report on the vetting and selection process.
- c. Report to the Mayor and Council a full accounting of the funds, the scope of programs funded, and an update on the execution of the programs.
- d. Report to the Mayor and Council metrics regarding community participation and overall assessment of the pilot.

- e. Report to the Budget and Finance Committee with the final program design to receive authority to expend the \$8,509,500 budgeted for PB Grants.
6. AUTHORIZE CHRED to make necessary technical adjustments, subject to the approval of the CAO, and AUTHORIZE the Controller to implement the instructions and technical adjustments.